## **APFA**

## BOARD OF DIRECTORS MEETING

## **FALL BOARD MEETING**

October 11-12, 2011 Embassy Suites Outdoor World Grapevine, Texas

<u>&gt;</u>	Resolution #	9						
Tally t	Maker:	Vargas						
lution Sheel	Second:	O'Kelley						
Resolutio Shee	Date:	10/12/11						
Ř	Time:	9:53						
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AFFECTS POLICY MANUAL	SECTION 5.J.1.C AND 9.C.4.B, C, D
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YES	=	Yes	ABS	=	Abstain	PXY	=	Proxy Vote
NO	=	No	N/A	=	Absent	REC	=	Recuse
PASS	=	Pass						

	B O S	B 0 S 1	D C A	D F W	I D F	J F K	L A X	L A X I	L G A	M I A	I M A	O R D	I O R	R D U	S F O	S T L	PRES —— Tie-Breaker
	McCauley	Vargas	Prayon	O'Kelley	Bedwell	Nasca	Nikides	Wildish	Casadey	Moyer	Trautman	Breckenridge	Kilcran	MacPherson	Salas	Martin	Glading
YES	$\boxtimes$	$\boxtimes$		$\boxtimes$	$\boxtimes$	$\boxtimes$	$\boxtimes$	$\boxtimes$		$\boxtimes$	$\boxtimes$			$\boxtimes$	$\boxtimes$	$\boxtimes$	
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WHEREAS, the APFA Board of Directors is the governing body of the APFA; and

**WHEREAS**, Article III, Section 3.L.(1) and (2) of the APFA Constitution authorizes the Board of Directors to set policy for the APFA and to review, if necessary, modify the APFA Policy Manual; and

**WHEREAS**, the APFA Board of Directors have agreed that a Base closure is considered the end of the term for both Chair and Vice Chair; and

**WHEREAS**, the current APFA Policy Manual does not provide Incoming or Outgoing Vice Chairs with transition.

**BE IT THEREFORE RESOLVED**, that the following changes be incorporated to the APFA Policy Manual effective immediately:

Section 5.J.1.c

c. Base Chair / Vice Chair are eligible for transition expenses as outlined in Section 9.C.4 of this Policy Manual.

Section 9.C.4.b

- b. Transition for Outgoing Base Chairs
  - (1) At the end of a term or consecutive terms (a base closure will be considered the end of the term), Base Chairs shall be provided with a five (5) day transition period beginning on the 1<sup>st</sup> day of the contractual month.

**BE IT FURTHER RESOLVED**, that Section 9.C.4.c and d of the APFA Policy Manual be created to read as follows:

- c. Transition for Incoming Vice Chairs
  - (1) Prior to the start of a term, newly elected Vice Chairs shall be granted trip removal in accordance with Section 5 of this Policy Manual, so as to ensure a transition period for necessary briefings from the outgoing representative and for base office preparations, including establishment of APFA- reimbursed telephone service.
  - (2) The transition period shall begin three (3) days prior to the actual first day of the new term and include one trip removal if applicable.
- d. Transition for Outgoing Vice Chairs
  - (1) At the end of a term or consecutive terms (a base closure will be considered the end of the term), Vice Chairs shall be provided with a three (3) day transition period beginning on the first day of the contractual month and will include one trip removal, if applicable during that period.
    - (a) This transition period is not considered as a benefit of every term and will be offered only at the conclusion of a term or consecutive terms after which the outgoing Vice Chair will be relinquishing all duties and responsibilities of the position.
    - (b) This transition period shall be paid in accordance with Section 5 of this Policy Manual and will be funded from the affected base budget.